

# Notice of 2024 Annual Meeting of Shareholders

NOTICE IS HEREBY GIVEN of the 2024 annual meeting of shareholders (2024 Annual Meeting) of IDEXX Laboratories, Inc. We will first make available to our shareholders this Proxy Statement and the form of proxy relating to the 2024 Annual Meeting, as well as our 2023 Annual Report on Form 10-K filed with the SEC on February 22, 2024, on or about March 27, 2024. The 2024 Annual Meeting will be held:

Location



Date and Time

Monday, May 6, 2024, 4:30 p.m., Eastern Time



Virtual meeting online via audio webcast at www. virtualshareholdermeeting.com/ IDXX2024



#### Record Date

The Company's Board of Directors has fixed the close of business on March 8, 2024 as the record date for the determination of shareholders entitled to notice of and to vote at the 2024 Annual Meeting.

### **Shareholder Voting Matters Summary**

Proposal		Board Vote Recommendation
1	Election of Directors	FOR each nominee
2	Ratification of Appointment of Independent Registered Public Accounting Firm	FOR
3	Advisory Vote to Approve Executive Compensation	FOR
4	Shareholder Proposal Regarding Simple Majority Vote	NONE

# Virtual Meeting Admission

Shareholders of record as of March 8, 2024, will be able to participate in the 2024 Annual Meeting by visiting

www.virtualshareholdermeeting.com/IDXX2024. To participate in the 2024 Annual Meeting, shareholders of record will need the control number included on their Notice of Internet Availability of the proxy materials, on their proxy card or on the instructions that accompanied their proxy materials. The annual meeting will begin promptly at 4:30 p.m., Eastern Time. Online check-in will begin at 4:00 p.m., Eastern Time, and you should allow ample time for the online check-in procedures.



In the event of a technical malfunction or other situation that the chair of the 2024 Annual Meeting determines may affect the ability of the 2024 Annual Meeting to satisfy the requirements for a meeting of shareholders to be held by means of remote communication under applicable Delaware corporate law, or that otherwise makes it advisable to adjourn the 2024 Annual Meeting, the chair or secretary of the 2024 Annual Meeting will convene the meeting at 4:30 p.m., Eastern Time on the date specified above at One IDEXX Drive, Westbrook, Maine 04092 solely for the purpose of adjourning the meeting to reconvene at a date, time and physical or virtual location announced by the chair of the 2024 Annual Meeting. Under the foregoing circumstances, we will post information regarding the announcement on the Investor Relations section of our website (www.idexx.com).

# **Pre-Meeting Forum**

The online format for our 2024 Annual Meeting also allows us to communicate more effectively with you through our online premeeting forum, which can be accessed at <a href="https://www.proxyvote.com">www.proxyvote.com/idxx</a> for registered shareholders. At this online pre-meeting forum, you can submit questions in advance of our 2024 Annual Meeting, vote, view the Rules of Conduct and Procedures relating to the 2024 Annual Meeting and access copies of proxy materials and our annual report.

By order of the Board of Directors,

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Sharon E. Underberg Executive Vice President, General Counsel and Corporate Secretary

Westbrook, Maine March 27, 2024